



## **PTO Executive Meeting Minutes**

**June 1, 2015**

**[Home of Leah Kirby](#)**

### **Board Members in Attendance:**

Leah Kirby, Shawn Sheeron, Paul Eichen, Amanda Dahlgren, Donna Valverde, Jennifer Ragusa, & Carma Sanchez.  
New Board Members in attendance: Linda Schulte, Crystal Castillo, Melanie Writer, Jessica Martinez, Calista Steed, & John Olivas.

**Minutes Taken By:** Paul Eichen

**Meeting called to order by Leah Kirby at 6:30 pm**

### **Summary of Actions Taken:**

- Next Board Meeting June 23, July 6, and August 3, 2015.
- Minutes from the Los Compadres Board Meeting of April 28, 2015 were reviewed and approved.
- The Board approved reimbursing Sra. Obrien \$40 for classroom expenses.

### **Reports and Discussions**

President Kirby:

Introductions of new Directors.

Leah requested that Directors be cautious with public statements, reminding them that they represent the PTO in an official capacity.

Leah reviewed the overarching goals of the PTO.

Leah reviewed the organization chart, and reminded VPs that they can fill roles themselves or delegate to volunteers. Each position on the chart should have a named associated. We will ask through e-announcement's and Kinder orientations for volunteers. We need to document roles, creating written descriptions of roles and responsibilities. Directors can help each other and serve as managers in areas not their own.

Leah said that VPs should mark-up the draft calendar and make recommendations.

Leah reported that there are now four options for a trophy case on Dina's desk.

Paul Eichen reviewed his suggestion for a Rokenbok applied STEM education program.

The Graduation Beach Party is moving forward.

Sra. Olsen's mother-in-law passed away. Leah will use her discretionary fund to send condolences.

Jenn reviewed Science Night and the success of the portable SkyDome. Ideas for future Science Nights were discussed.

The Board confirmed that Day at the Bay is a school event, not a PTO event. Leah reported that Dina is doing more research into lower cost after school care as alternatives to YMCA.

Amanda reported that she has now received class rosters electronically.

The Board discussed the possibility of combining Jog-a-thon/Parade/Kinder Carnival on October 30, 2015.

The Board discussed having student presenters art each General Meeting next year.

Carma reported that the Silent Auction will be held on April 9, 2016.

Shawn is in receipt of the Art Corps contract for next year. The cost is up by ~ \$250 or 5%. The fee for Family Art Night is increasing to \$500 per night.

The Board discussed conflict resolution/anti-bullying programs. Linda will look into program options.

Meeting adjourned at 9:50 pm.

On \_\_\_\_\_, the Board members in attendance at the Los Compadres Board Meeting approved the above Minutes.

Secretary, Los Compadres PTO