

**Executive Board Meeting Minutes
August 25, 2014
Home of Shawn Sheeron**

Board Members in Attendance:

Leah Kirby, Paul Eichen, Amy Highfill, Carma Sanchez, Shawn Sheeron, Amanda Dahlgren, Jenn Ragusa

Minutes taken by Paul Eichen

Meeting called to order by Leah Kirby at 6:15 pm

Actions Taken:

- a. Field Trip Principles document was reviewed and approved by the Board (see attached).
- b. Meeting Ground Rules document was reviewed and approved by the Board (see attached).
- c. Benefits Provided by Los Compadres document was reviewed and approved by the Board (see attached).
- d. Agenda for September General Meeting was reviewed and approved by the Board.

Leah Kirby Motion to Adjourn, Shawn Sheeron second the motion, meeting adjourned at 10:15 pm.

Next Los Compadres Board meeting: September 8 at Home of Shawn Sheeron

A majority of the Los Compadres Board Members approved the above Minutes,



Paul Eichen, Secretary

Field Trip Process

8/25/14

Goals

- Fund (or partially fund) larger events for each grade level (where possible).
 - Field trips will be closely aligned with classroom learning.
 - Students and teachers will have something to look forward to each year.
 - These activities are generally more expensive and would be a challenge for many families to pay for.
- For field trips outside of the larger grade-based events, cover funds for students whose families cannot afford to pay themselves
 - There is a state law (AB 1575) that requires all students to be able to attend school-sponsored field trips, regardless of ability to pay. This law is a big reason why things like Outdoor Education Week are no longer school-sponsored activities – the school does not have the funding to cover every student and cannot require payment from each family.

Process for Field Trips Paid For By the PTO

- Led by the VP of Educational Enrichment and Longfellow’s Principal (using input provided by the community - administration, teachers, parents, students), Los Compadres will work with the teachers to determine the activities the PTO will pay for (or partially pay for) at each grade level.
- These activities will be outlined in the “Benefits Provided by Los Compadres” document.

Process for Other Field Trips

Each grade will designate a teacher to serve as the field trip coordinator. The following process applies for field trips that have an associated cost and are not listed in the “Benefits Provided by Los Compadres” document.

- Teachers will ask parents to contribute funds to cover the full cost of each field trip if it is something they can afford. Note: this is the current practice for some teachers/grades now. This new process will ensure consistency across all teachers/grades.
 - An additional payment form will be included with the district-supplied permission slip that contains the following statements:

The cost of this field trip is \$x.xx per student and is made possible by voluntary contributions from parents. All students will be able to attend the field trip, regardless of ability to pay. Please mark the appropriate box:

1. I am enclosing the full amount of \$x.xx for this field trip
2. I am enclosing a partial contribution of \$_____ for this field trip
3. I am not able to contribute to this field trip
4. In addition to the contribution for my child, I would like to contribute an additional \$_____ to support those who may not be able to contribute.

- PTO funds will be budgeted to cover the cost of students who cannot afford to contribute. The PTO intends to make sufficient funds available to cover this expense, but will notify the teachers if funds are low or exhausted.
- For each field trip, the grade’s field trip coordinator will fill out a PTO reimbursement form prior to the field trip or no later than 30 days after the field trip, and then will submit to the Principal for verification (along with copies of the payment forms for students who marked 2, 3 or 3). After verification, the Principal will then submit to Los Compadres’ Treasurer for reimbursement.

Example for a field trip costing \$10 per student:

Category	# Students	Total Cost	Total Paid by Parents	Difference
Partial Contribution	3	\$30	\$12	-\$18
Did Not Contribute	5	\$50	\$0	-\$50
			Total Shortage	-\$68
Contributed Extra	4	\$0	\$35	\$35
			Amount to be covered by Los Compadres	-\$33

Support for Non-School-Sponsored Field Trips

- Non-school-sponsored field trips do not occur during normal school hours and will not necessarily be attended by all students. Examples are Outdoor Education Week and the Catalina trip.
- The PTO will provide support for Non-School-Sponsored Field Trips, including direct funding to cover costs such as buses, insurance, etc. along with designating at least one Family Dinner Night Out event to specifically support non-school-sponsored field trips.
- See the “Benefits Provided by Los Compadres” document for specific details.

Los Compadres

General Meeting Guidelines

- *Keep an open, positive and receptive atmosphere*
- *Focus on the issue, not the person*
- *Allow others to speak without interruption*
- *All ideas are welcome*
- *Build on other's ideas*
- *Stay on Subject & Follow the agenda*
- *Avoid side conversations*
- *Accept that your way might not be the only way*
- *If you see a challenge, offer up a solution*
- *Remember that we are all volunteers & We all are here to serve our school*
- *If you want to see your ideas become reality – join a Los Compadres committee!*

**“You can’t always get what you want, but if
you try sometimes you just might find you
get what you need.”**

- *Sir Mick of Stone*

Suggested Sample Ground Rules for Meeting Operation

Each committee should develop/review a list of ground rules at the beginning of each

year. The

list below provides sample ground rules that various committees have used.

Your committee may wish to incorporate some of these or develop new ones.

-

Start / end our meetings on time

-

Members will read materials, minutes et c. and be prepared to discuss at meetings.

-

Stay on task; no side conversations

-

Listen to others and don’t interrupt.

-

We will follow an agenda

-

Operate on consensus – seek general agreements all can “live with.”

- Make decisions based on clear information.
- Bring closure to decisions
- Identify actions that result from decisions
- Committee members will support committee recommendations
- Agree on what information goes “out” and what stays in the group.
- Accept the fact that there will be differences of opinion.
- Show mutual respect
- We will honor brainstorming without being attached to our own viewpoint.
- We will keep our own notes of the meetings
- Use Meeting Summaries (Includes Agenda Items & Minutes)
- Check egos at the door.
- Attack the problem, not the person- "no blame game"
- Share time so that all can participate
- People will speak when recognized.
- Be free to speak minds without fear or reprisal.
- Don't attribute ideas to individuals.
-

Identify pending issues and agreements at end of meeting

- Start and end on time
- No sidebar conversations
- Come prepared and ready to contribute
- Listen
- Be open to hearing other people's perspectives
- Question assumptions
- Do not interrupt others while they are speaking
- Speak only for yourself
- Honor the group
- Be honest
- Be respectful
- Create a safe environment
- Confidentiality
- Give specific example
- Speak about interests not positions
- Ask questions
- Design next steps that foster commitment to the goal
- Cell phones Off
- Minutes are approved by the group
- Capture decisions and action items
- Silence means agreement
- Consensus, majority vote, or unanimous agreement are the way to make decisions
- Raise hands when you want to speak
- Don't interrupt the person speaking

1. **1. Begin and end on time.** Nothing is more frustrating than attending a meeting that begins 10, 15 or even 20 minutes late either because someone wants to use the time to socialize or discuss something irrelevant or because key players arrive late. Start the meeting at the appointed time regardless of who is present. Latecomers will get the message. Stop at the appointed time. Time boxing meetings is a great way to keep people on task.

1. **2. Stay on subject and follow the agenda.** First, have an agenda and be clear about the meeting's purpose. Then stick to it. If you are running the meeting you may have to play the role of sergeant-at-arms to keep people on track. Focus on driving towards the meeting's stated purpose.

1. **3. One person speaks at a time.** I once worked for a company that had respect as one of our core values. One of the rules for meetings was that only one person could speak at a time. Interrupting or talking over others was considered a sign of disrespect and was seriously frowned upon.
1. **4. Listen to understand, not to contradict.** One of the late Steven Covey's Seven Habits was "Seek first to understand, then to be understood." Too often, especially in highly competitive cultures, contradiction and arguing can be viewed as signs of leadership. They are not.
1. **5. Respect the views of others.** You can respect another person's point of view without agreeing with them. Cable news and talk radio too often promote the idea that anyone who disagrees with you is your enemy. Nothing could be further from the truth. Negative and rude reactions to alternative points of view is more a reflection of your own insecurity and ignorance than the ignorance of the other person.
1. **6. Check your understanding by asking questions.** Encourage people to ask clarifying questions rather than making assumptions about things they don't understand. If you are leading the meeting, model this behavior for others. Questions should be clear, to the point and asked respectfully.
1. **7. Constructive, honest debate is desirable.** The objective of most meetings is not quick and unanimous agreement but getting something accomplished, a decision made or a problem solved. This may require having a frank, open and honest debate. Groups that shy away from tough discussions are almost always ineffective, regardless of the task at hand.
1. **8. Silence is agreement.** In the traditional wedding ceremonies of years ago the ceremony ended with the person performing the wedding asking if anyone knew why this couple should not be joined in marriage followed by the command, "Speak now or forever hold your peace." This should be a ground rule for all meetings. If you have an objection, speak up. Otherwise, forever hold your peace.
1. **9. Attack problems, not people.** Stay focused on and debate issues, problems and solutions, not people. Bringing an individual into the conversation personalizes the discussion, puts people on the defensive, and guarantees that a lot of time and energy will be wasted, not to mention hurt feelings.

10. Finally, to quote Sir Mick of Stone: "You can't always get what you want, but if you try sometimes you just might find you get what you need." Meetings may still take a lot of your time and you may still find some of them to be frustrating, but by applying some simple ground rules you may find that in the end you get what you need.

Benefits Provided by Los Compadres: 2014-15

8/25/14

The following benefits (included in the 2014-15 budget) are provided to Escuela Longfellow by the generous donations made by the Los Compadres community (administration, teachers, parents, students) along with amazing volunteer support. Note: Items listed below are expected benefits for the upcoming year, but are subject to change based on unforeseen circumstances.

School Sponsored Field Trips

Grade	Event/Activity	Details
K	<p>Sea World http://seaworldparks.com/en/seaworld-sandiego/educational-programs/k-12-school-programs/ Engage students in real-world science and math while learning how marine animals are trained at SeaWorld to perform amazing behaviors. SeaWorld's Instructional Field Trip program supports California Science Content Standards. Your program begins at 9:30 a.m. and ends at 1:30 p.m. The program includes:</p> <ul style="list-style-type: none"> ▪ An educational animal presentation. ▪ Self-guided viewing of SeaWorld's animal habitats. On the day of the visit, each adult Chaperone receives a Field Trip Guide to facilitate learning. ▪ A Teacher's Guide is provided prior to your visit. This guide, filled with pre- and post-visit activities, provides additional educational value to your SeaWorld field trip. Math curriculum for grades K-8 available by request. 	Funding for Admission + Buses
1	<p>Old Town Heritage Guided Tour http://www.heritagetoursofsandiego.com/k-1-otsd.html <ul style="list-style-type: none"> ▪ Mason Street School House ▪ A Californio adobe house with its outdoor kitchen & herb garden ▪ Seeley's Stables for transportation ▪ Each student will be dressed as a Californio (Mexican citizen) or a U.S. citizen in one item of clothing. There will also be an old fashioned game and story time along with a snack! </p>	Funding for Admission + Buses
2	<p>LEGOLAND http://california.legoland.com/en/tickets/groups/education_programs/ Simple Machines I <ul style="list-style-type: none"> ▪ Build a mini-theme park ride. ▪ Learn to use gears to make it go faster, slower, change direction. Add LEGO riders! </p>	Funding for Admission (including Chaperones), Parent Drivers
3	<p>Ruben H. Fleet: 3rd Grade Mission http://www.rhfleet.org/learn/educators-resource-guide/nierman-challenger-learning-center <ul style="list-style-type: none"> ▪ Join our Flight Directors for a unique mission simulation. Third Grade Missions include an excursion on the International Space Station and an exploration of physical science and technology. As part of an elite team of scientists, engineers & mathematicians third-grade students learn about the </p>	Funding for Admission + Buses + IMAX (if grant awarded)

4	<p>electromagnetic spectrum and how best to protect our astronauts from the devastating effects of radiation in space.</p> <p>SEACAMP http://www.seacamp.com/</p> <ul style="list-style-type: none"> It is SEACAMP's goal to supplement traditional marine biology classroom study by providing a hands-on marine science education program to students of all ages. SEACAMP's curriculum encompasses the fields of marine biology, marine mammals, marine ecology and physical oceanography. Students are exposed to the latest advancements in each of these fields. SEACAMP provides students with an opportunity to examine various areas of marine science through study in the classroom and lab as well as in the natural environment. Students not only learn specific information in fields including oceanography, biology, ecology, and physiology, but also have the opportunity to learn about the research process and career opportunities in these fields. 	Funding for Admission (Buses provided by SEACAMP)
5	<p>BizTown http://www.jasandiego.org/programs/ja-biztown.html</p> <ul style="list-style-type: none"> Elementary school students are not old enough to drive, work or vote. But that doesn't stop them from operating banks, managing businesses, writing checks, investing in stocks and earning a profit at the McGrath Family JA BizTown! JA BizTown is a 10,000 sq. foot mini-city in which kids discover how the "real world" works. Each day, about 150 5th graders become JA BizTown "citizens" where they work in one of 21 businesses, make financial decisions, pay taxes and donate to charity. After four weeks of classroom lessons, students come to JA BizTown for the learning experience of their lives. Each citizen has a job for the day, gets paid twice, manages a checking account, shops, gets health check-ups, may be interviewed on TV and much more. The time spent at JA BizTown may be only one day, but the impact that this experiential learning provides will last a lifetime. 	Funding for Admission + Buses
6	<p>Getty Villa Museum http://www.getty.edu/visit/villa/</p> <ul style="list-style-type: none"> The Getty Villa houses the J. Paul Getty Museum's collection of approximately 44,000 Greek, Roman, and Etruscan antiquities. Over 1,200 works are on view in 23 galleries devoted to the permanent collection, with five additional galleries for changing exhibitions. With objects dating from 6,500 B.C. to A.D. 400, the collection contains monumental sculptures as well as artifacts of everyday life. 	Funding For a Bus (Admission is Free)
7	<p>San Diego Chinese Historical Museum http://www.sdchm.org/education/school-programs/</p> <ul style="list-style-type: none"> Marco Polo and the Mongol Empire (or Voyages of Zheng He): Witness Genghis Khan conquer the largest continuous empire the world has ever known. Learn the reasons behind the spread of the Mongol Empire and how it enabled Marco Polo to embark on his incredible journeys. Learn about the nomadic Mongolian lifestyle, the founding of the Yuan Dynasty and the impact of Marco Polo's travels on future exploration. Students also review Asian geography when they trace the travels of the Polos and map the greatest extent of the Mongol Empire. <p>Japanese Friendship Garden Society of San Diego http://niwa.org/</p> <ul style="list-style-type: none"> Their mission is to educate, engage, and inspire present and future 	Funding for Admission (Parent Drivers)

8	generations of diverse backgrounds about Japanese culture and community legacy through exhibits, programs, and the preservation of a Japanese garden	
	Museum of Tolerance http://www.museumoftolerance.com/ <ul style="list-style-type: none"> Recipient of the Global Peace and Tolerance Award from the Friends of the United Nations, the Museum of Tolerance (MOT) is a human rights laboratory and educational center dedicated to challenging visitors to understand the Holocaust in both historic and contemporary contexts and confront all forms of prejudice and discrimination in our world today. 	Funding for a Bus (Admission is Free)

Non School Sponsored Field Trips

Grade	Event/Activity	Details
6	Outdoor Education Week <ul style="list-style-type: none"> Our 6th graders go on a week-long camping adventure during spring break to learn about nature and participate in team-building activities. 	Funding for Insurance, Fingerprinting, Buses, Chaperones
8	Catalina Trip http://cimioutdoored.org/ <ul style="list-style-type: none"> Our focus on hands-on experiential science, utilizing state of the art labs and equipment, increases science literacy and environmental stewardship. CIMI's expert instructors guide students through island terrestrial biology, marine biology labs and field activities designed to stimulate minds, build character, develop social skills, and most importantly, create excitement about science. During our three and five day programs, students and teachers participate in a variety of hands-on labs and field activities. The Fox Landing campus has many great program areas that are well maintained by our resident staff. 	Funding for a Bus

Educational Enrichment

Grade	Event/Activity	Details
All	Art Corps http://artcorpssd.com/ArtLessons/ <ul style="list-style-type: none"> ART CORPS™ is a comprehensive, developmental curriculum, which teaches art fundamentals by bringing process oriented hands-on art experiences to the classroom. It is uniquely designed to provide onsite workshops that prepare parent volunteers to go into the classroom and provide art lessons to children in grades K-8. 	Program Funding, Art Show Funding
All	Family Art Night <ul style="list-style-type: none"> The whole family is invited to school to create a masterpiece. 	Coordination, Partial Funding
All	Red Ribbon Week <ul style="list-style-type: none"> An alcohol, tobacco and other drug and violence prevention awareness campaign observed annually in October. 	Coordination/Funding for Age-appropriate Assemblies and Activities
All	Longfellow Birthday/Literacy Event	Funding for Cupcakes
All	Reuben H. Fleet Science and Math Family Nights http://www.rhfleet.org/learn/educators-resource-guide/family-science-nights	Event funding

	<ul style="list-style-type: none"> Family Science Night brings children, parents, and teachers together for hands-on science experiences in a fun atmosphere. These highly engaging events are held at your educational facility and provide standards-based science investigations for students and their families. 	
All	<p>After School Enrichment Activities</p> <ul style="list-style-type: none"> Longfellow offers numerous after-school enrichment activities that parents can sign their students up for (paid for separately by each family). 	Coordination
Various	<p>Assemblies</p> <p>Note: Assemblies have not yet been finalized. Some possibilities are below.</p> <ul style="list-style-type: none"> K/TK: Captain Carl’s Mobile Tidepool (www.facebook.com/mobiletidepool) - For over 18 years Captain Carl has had the pleasure of giving families, teachers and their students the opportunity to study, touch and hold living sea creatures. Grades 4-5: History Brought to Life (http://historybroughttolife.com/) - Program presenter uses costumes, maps, props and an abundance of student interaction to help assist in the reenactment of events and characters that are presented in the California Brought To Life (4th Grade) and America Brought To Life (5th Grade) experiences. Each program is curriculum based derived directly from the statewide textbook. Grades K-8: Lambs Player BASH (K-5) and SLAM (6-8) (http://www.lambsplayers.org/)- BASH and SLAM JAM are interactive experiences that explores the challenge of conflict resolution within a variety of situations that kids deal with everyday. Through a high energy blend of language arts, percussion, and audience participation. BASH and SLAM JAM address the issues of: <ul style="list-style-type: none"> BULLYING and provides practical strategies to deal with it BOREDOM and approaches it with creativity and imagination PEER PRESSURE and encourages respect for one another 	Funding
6-8	<p>Playwrights Project</p> <p>http://www.playwrightsproject.org/</p> <ul style="list-style-type: none"> We teach playwriting and theatre in grades 3-12, during and after school throughout San Diego County. Theatre professionals use a dynamic, interactive curriculum designed to support standards in English and Theatre. Lessons can be adapted to support other content areas. Programs often culminate with professional actors performing students’ scripts. Learners at all levels enjoy success. Safe behind the mask of fiction, young people explore actions and their consequences. Empathy and compassion are fostered as students gain confidence, non-violent techniques for solving problems, essential language skills, and knowledge of theatre. 	Funding
6-8	<p>Shakespeare Festival</p> <p>http://www.sandiegoshakespearesociety.org/festival/</p> <ul style="list-style-type: none"> The Student Shakespeare Festival is held on various open-air stages in beautiful Balboa Park, in the pedestrian friendly Casa Del Prado area. Hundreds of students from K-12 representing San Diego City and County schools, perform 10-minute scenes, sonnets, music, and/or dance from Shakespeare’s plays. Truly a sight to behold and enjoyed by thousands of spectators and proud family members! 	Funding for Costume Supplies
6-8	<p>History Day Competition</p> <p>https://sites.google.com/site/nhdsandiego/</p>	Funding for Contest Fees

	<ul style="list-style-type: none"> National History Day makes history come alive for America's youth by engaging them in the discovery of the historic, cultural and social experiences of the past. Through hands-on experiences and presentations, today's youth are better able to inform the present and shape the future. NHD inspires children through exciting competitions and transforms teaching through project-based curriculum and instruction. 	
6-8	National and AP Spanish Exam	Exam Fee Funding for Qualifying Students

Educational Software Support Programs

Grade	Event/Activity	
K-3	<p>Reading A-Z http://www.readinga-z.com/</p> <ul style="list-style-type: none"> Already being used in nearly half of the school districts in the U.S. and Canada and 155+ countries worldwide, discover how Reading A-Z's affordable, easy-to-use teacher resources fill the teaching gaps left by many reading education programs. Books and resources correlated to state and Common Core Standards Reading lessons, decodable books, reader's theater scripts, reading worksheets and assessments Leveled readers spanned across 27 levels of difficulty Fluency passages to improve reading rate, accuracy and expression Phonological awareness and phonics lessons, flashcards, worksheets Vocabulary books, graphic organizers, word sorts and other vocabulary resources <p>Raz-Kids http://www.raz-kids.com/</p> <ul style="list-style-type: none"> 400+ eBooks and open-book eQuizzes, with new books added every month, even in Spanish! Corresponding eQuizzes test comprehension, providing teachers with skill reports for data-driven instruction Online running records let teachers digitally assess each student, saving valuable classroom time The motivational "Raz Rocket" gets students excited about reading and strengthens the school-to-home connection A winner of numerous awards, including CODiE and EDDIE Awards and a Teachers' Choice Award for the Classroom 	Program Funding
6-8	<p>TenMarks Math Software https://www.tenmarks.com/</p> <ul style="list-style-type: none"> Reinforces classroom instruction and builds deep conceptual understanding and procedural fluency 	Program Funding

Campus Events and Activities

Grade	Event/Activity	Details
All	<p>Welcome Back Bonfire</p> <ul style="list-style-type: none"> An annual bonfire at De Anza Cove, allowing new families to meet and old friends to reconnect. 	Permit Funding + Coordination
All	Running Club	Funding for Prizes +

All	<ul style="list-style-type: none"> Encourages kids to run for fun every day before school while they earn prizes for reaching milestones. 	Coordination
All	Movie Night <ul style="list-style-type: none"> A free event staffed and organized by the Men's Club held on campus, including an outdoor movie and a meal. 	Funding for the Meal + Security
All	Dia de Los Muertos Celebration <ul style="list-style-type: none"> A holiday observed throughout Mexico and around the world in other cultures. The holiday focuses on gatherings of family and friends to remember friends and family members who have died. Longfellow's celebration is always a night to remember, with food, fun, activities along with a deeper understanding of Mexican culture and heritage. 	Coordination
All	Turkey Trot & Middle School Color Fun Run <ul style="list-style-type: none"> Students ask family and friends to donate funds for each lap they expect to run. The middle school running event will also include a fun colored chalk component where the students become the canvas. 	Funding for Prizes and Event Expenses + Coordination
All	Community Dance <ul style="list-style-type: none"> A night of dancing and fun for the whole family. 	Coordination
All	Silent Auction <ul style="list-style-type: none"> An annual fundraising event not to be missed, including food and entertainment, with the opportunity to bid on amazing gift baskets at great prices. 	Coordination
All	Multicultural Festival <ul style="list-style-type: none"> An annual performance of student dances celebrating countries around the globe. 	Funding to Purchase Costumes + Other Supplies
All	End of the Year Activity <ul style="list-style-type: none"> Day at the Bay or similar 	\$1700 of funding (usage TBD)

Campus Improvement

Grade	Item/Activity	Details
All	Campus Clean-Up <ul style="list-style-type: none"> An opportunity for families and staff to spruce up the school. 	Funding for Staff Support + Coordination
All	Campus Cheer-Up <ul style="list-style-type: none"> Items to create a happy and welcoming environment for our kids such as potted plants and colorful banners. 	Funding for Supplies
All	Garden <ul style="list-style-type: none"> The school garden grows giant pumpkins for Dia de los Muertos along with other veggies throughout the year. 	Funding for School Garden Supplies
All	Laminator <ul style="list-style-type: none"> Allows teachers to preserve student masterpieces forever. 	Funding (Planned for purchase in 2014-15)
All	Trophy Case: <ul style="list-style-type: none"> Will display all of the amazing trophies won by Longfellow students. 	Funding (Planned for purchase in 2014-15)

Staff Support

Grade	Item/Activity	Details
All	Staff Support: Water system	Funding
All	Teacher Appreciation Week <ul style="list-style-type: none"> We love our teachers and use this opportunity to show them how much we appreciate everything they do. 	Funding for Lunch and Small Gifts

Student and Classroom Support

Grade	Item/Activity	Details
All	Classroom & Nursing Supplies <ul style="list-style-type: none"> Teacher stipend for classroom supplies (paper, scissors, craft projects, etc.), nurse supplies 	Funding
All	Scholastic Magazine http://classroommagazines.scholastic.com/ <ul style="list-style-type: none"> Kinder: Let's Find Out (Spanish) First-Third: Scholastic News 1-3 (Spanish) Fourth: ¿Qué Tal? (Spanish) Fifth: Ahora (Spanish) Sixth-Eighth: El Sol (Spanish) + Scope (English) 	Funding
4	Quiet Fans: Quiet fans for rooms B8-12 Matilda by Roald Dahl – Class Set <ul style="list-style-type: none"> Matilda is a sweet, exceptional young girl, but her parents think she's just a nuisance. She expects school to be different but there she has to face Miss Trunchbull, a kid-hating terror of a headmistress. When Matilda is attacked by the Trunchbull she suddenly discovers she has a remarkable power with which to fight back. It'll take a superhuman genius to give Miss Trunchbull what she deserves and Matilda may be just the one to do it! 	Funding
6-8	Carpet: New carpet for Sra. Cheatham's classroom Planners: Planners for organizing homework and activities. Macbook Pro Laptops for Multimedia <ul style="list-style-type: none"> Approximately 6 Macbook Pro laptops requested by Sra. Knight: <ul style="list-style-type: none"> We need to continue to purchase as many Macbook Pros as we can. I have 14 purchased within the last year and need up to 20 more due to class size increase. The older Macbooks are now so old that they will not run the new operating system, Maverick, so they cannot be updated any longer. Funding Note <ul style="list-style-type: none"> \$9,441.52 of funds that were originally solicited for the general fund, but were restricted by the board to be saved to purchase a turf field, will be used to purchase these laptops if approved by the community. The district is planning to install a new turf field within the next 1-3 years, so barring any unforeseen issues, the PTO no longer needs to save these funds to purchase a field. Since the funds were solicited as general purpose funds, they may be voted back into the general fund (which is planned to occur with the approval of the proposed 2014-15 budget). Since the laptops have a life expectancy of 3-5 years, releasing the funds will benefit the current Longfellow middle school students, along with students currently in grades 2-5. 	Funding

Agenda: PTO General Meeting

Meeting Details	
Date & Time	Monday, September 15, 2014 - 6:00 –8:30
Location	Escuela Longfellow Auditorium

Agenda	Time	Lead
Welcome and Introductions <ul style="list-style-type: none"> a. Meeting Ground Rules b. Board Introduction 	6:00 – 6:10	Leah
2014-15 Plan <ul style="list-style-type: none"> a. Mission and Vision Statement b. 2014-15 Goals c. Budget Principles d. Field Trip Process e. Benefits Provided by Los Compadres f. Budget <ul style="list-style-type: none"> a. Review b. Approve 	6:10-6:20 6:20-6:30 6:30-6:45 6:45-7:00 7:00-7:30 7:30-7:45	Amanda Leah Leah Leah Leah/Jenn/Dina Shawn
Updates <ul style="list-style-type: none"> a. YMCA b. Principal c. Development d. Community Relations e. Educational Enrichment 	7:45-7:50 7:50-8:00 8:00-8:10 8:10-8:20 8:20-8:30	Janel Dina Carma/Amy Brooke/Donna Jenn