PLEASE RETURN THIS PACKET TO LONGFELLOW FRONT OFFICE OR EMAIL IT TO MUSICACADEMYSD@GMAIL.COM BY SEPTEMBER 25TH!

PLEASE SIGN AND RETURN ALL THESE PAPERS WITH PAYMENT AND KEEP A COPY OF THIS DOCUMENT FOR YOUR RECORDS!

REGISTRATION PACKET

Student Information	
Student Name (First, Last)	
Grade/Age	
T-Shirt Size (Kids or Adults Sizes)	
Has s/he had prior music training?	
If yes, please briefly explain what	
type of instrument they learned,	
and how long ago they took their classes/lessons:	
Parent/Guardian Name #1 (F, L)	
Relationship to student	
Parent/Guardian Name #2	
Relationship to student	
Home Address	
(Student's permanent residence)	
Best Mailing address	
E-mail (List as many as you want)	
Home Phone	
Cell Phone	
Best time to contact you?	
Student's Learning Style	
Please tell us any other relevant	
information regarding your child and their specific learning needs.	
All information will be held in strict	
confidence (Ex. Physical/Emotional	
Disabilities/Disorders, Attention Deficit Disorder, Anger	
Management, Etc.) Or describe	
what you know about your child's	
learning needs, such as, "they need to move around a lot" "They	
need to move around a lot "I ney need to be in close proximity with a	
teacher" or anything else you think	
is important for us to know!	

CLASS PAYMENT DETAILS

MATERIALS FEE (Once per School Year):

\$45 (Includes a music stand, music books/sheet music <u>to keep</u> plus a t-shirt)

MUSIC TUITION

Includes 30 Classes (Every Monday school is in session (except June 20th) plus 2 concert prep rehearsals.

o (\$35 per hour class): \$140 per month September-May. No June Payment

YOU CAN CHOOSE TO PAY ALL AT ONCE, OR MAKE PAYMENTS. CHOOSE THE OPTION THAT BEST SUITS YOUR NEEDS.

- I choose to pay the materials fee and make 2 payments of \$140 x 4 (Please date checks Sep 25th and January 1st)
- I choose to pay the materials fee and \$140 per month. I will give <u>8 post dated</u> checks (Date Sep 25th, October 5th, and November-May 1st) OR put a card on file PLEASE MAKE CHECKS OUT TO PAMELA MILLER MUSIC

IF YOU PAY BY CARD, A 3% PROCESSING FEE WILL BE ADDED.

CARD TYPE: CARD NUMBER: EXPIRATION DATE: CODE ON BACK: ZIP CODE: EMAIL FOR RECEIPT:
I authorize Pamela Miller to charge my card for the amounts I selected above.
Signature of Card Holder: Date:

IMPORTANT NOTE: <u>There are NO REFUNDS on missed classes</u> because in group classes, the instructor is retained in advance of teaching the class based on the total number of students participating in the class.

- ✓ I understand that when I sign my child up for a music session, I have committed to paying for the session whether or not my child remains in the class (Emergency situations will be handled on a case by case basis).
- ✓ I understand that my child must follow the non-negotiable behavior requirements to participate and remain enrolled in classes and performances.
- ✓ I understand that unexcused absences and/or continuous tardiness to class may result in my child not being able to perform or continue in the music program.

Attendance and Behavior Commitment Agreement

EXCUSED ABSENCES: Accepted excuses for missing rehearsal or performances are significant family events, accidents, serious illness/death in the family, and serious doctors appointments. Birthday parties <u>may not</u> be an excused absence depending on the individual situation. Please communicate excused absence requests from rehearsals or performances at the <u>earliest possible time</u>.

UNEXCUSED ABSENCES: Continuous unexcused absences or tardiness from classes or performances is unacceptable and may result in dismissal from the program. Absences, forgetting about class, tardiness or arriving late/leaving early because of homework are not excused and do not work in our group class environment. Problems with absences, tardiness, or leaving early from rehearsal will be given appropriate consequences regarding performance opportunities.

NON-NEGOTIABLE BEHAVIOR REQUIREMENTS

Guardian Signature:

- 1. Students must be respectful of other students, parents, and teachers.
- 2. Students must treat all instruments, classroom equipment/furniture, and materials with care. It doesn't matter if the materials/instruments belong to the student or not, in our classrooms, they must be treated with care.
- 3. Students must allow other students to learn. Distracting students and continuous interruption of the teacher or other students will not be accommodated.
- 4. Food, gum and candy and drinks may not be consumed during the student's scheduled class time. Water IS allowed. Eating in class is distracting, messy, and harms instruments. Please have students' eat/drink before their lesson. If they are still eating once class has started, it will be counted as a tardy.
- 5. Students must stay in their assigned seat or area of the classroom unless they have permission from the teacher to go elsewhere. Students may never leave the classroom without permission.

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	Date:	
I understand the non-negotiable behavior requir	rements.	
Student Signature:		
	Date:	